

## Barnsley Independent Alzheimer's and Dementia Support

BIADS' Dementia Support Centre  
Joseph Exley House  
Dean Street  
Barnsley  
S70 6EX

Telephone: 01226 280057  
Email: [biads@btconnect.com](mailto:biads@btconnect.com)  
Website: [www.biads.org.uk](http://www.biads.org.uk)



Our ref: LP/LB

Dear applicant

Thank you for your interest in applying for the post of Activity Coordinator with BIADS.

Enclosed/attached are a number of documents:

Job description	Person specification
Application form	Equal opportunities policy
Equal opportunities monitoring form	

Please return your completed application form and equal opportunities monitoring form to us by 18<sup>th</sup> February 2019.

Please address the essential criteria listed in the job description and person specification as candidates who do not meet **all** essential criteria will not be short-listed.

Interviews will take place on 25<sup>th</sup> February at our centre. If you do not hear from us by 5pm on the 19<sup>th</sup> then you have not been shortlisted on this occasion.

If you require any further information please email us at [biads@btconnect.com](mailto:biads@btconnect.com)

We look forward to receiving your application.

Yours sincerely

CHIEF OFFICER